

Hours statement

Dental website and marketing - Harbor Light Dental
Billing cycle 2026-08-01 to 2026-08-31

What we did

This period we covered the following. Bug fix work took 5.5 hours (Resolved a broken contact form; Fixed 404 errors after the redirect change). Development work took 7.75 hours (Updated plugins and tested the checkout; Updated plugins and tested the checkout). Design work took 4.25 hours (New logo variants for packaging; Prepared social images for the campaign). Support work took 5.5 hours (Helped staff regain account access; Answered a question about order notifications). Meeting work took 6.75 hours (Planning call for next month; Planning call for next month). Content work took 5.5 hours (Wrote product descriptions; Wrote product descriptions). Admin work took 0.75 hours (Updated the project schedule).

Date	What happened	Time	Balance
	Opening balance		44 h 45 m
2026-07-01	Time logged - Support requests	-45 m	44 h
2026-07-01	Time logged - Meetings and calls	-2 h	42 h
2026-07-02	Time logged - Site development	-1 h 15 m	40 h 45 m
2026-07-03	Time logged - Site development	-30 m	40 h 15 m
2026-07-03	Time logged - Content updates	-1 h	39 h 15 m
2026-07-06	Time logged - Design work	-1 h 30 m	37 h 45 m
2026-07-07	Time logged - Bug fixes	-2 h	35 h 45 m
2026-07-08	Time logged - Content updates	-30 m	35 h 15 m
2026-07-08	Time logged - Site development	-1 h 15 m	34 h
2026-07-08	Time logged - Support requests	-1 h	33 h
2026-07-09	Time logged - Site development	-45 m	32 h 15 m
2026-07-10	Time logged - Meetings and calls	-1 h 45 m	30 h 30 m
2026-07-10	Time logged - Support requests	-2 h	28 h 30 m
2026-07-13	Time logged - Content updates	-30 m	28 h
2026-07-13	Time logged - Bug fixes	-1 h 15 m	26 h 45 m
2026-07-14	Time logged - Admin and planning	-45 m	26 h
2026-07-15	Time logged - Design work	-45 m	25 h 15 m
2026-07-15	Time logged - Site development	-45 m	24 h 30 m
2026-07-16	Time logged - Meetings and calls	-2 h	22 h 30 m
2026-07-16	Time logged - Content updates	-45 m	21 h 45 m
2026-07-17	Time logged - Bug fixes	-2 h	19 h 45 m
2026-07-20	Time logged - Support requests	-45 m	19 h
2026-07-20	Time logged - Admin and planning	-1 h 30 m	17 h 30 m

2026-07-22	Time logged - Site development	-1 h 45 m	15 h 45 m
2026-07-22	Time logged - Support requests	-30 m	15 h 15 m
2026-07-22	Time logged - Design work	-30 m	14 h 45 m
2026-07-23	Time logged - Meetings and calls	-1 h 45 m	13 h
2026-07-23	Time logged - Meetings and calls	-30 m	12 h 30 m
2026-07-27	Time logged - Bug fixes	-45 m	11 h 45 m
2026-07-27	Time logged - Content updates	-1 h	10 h 45 m
2026-07-28	Time logged - Support requests	-30 m	10 h 15 m
2026-07-28	Time logged - Content updates	-2 h	8 h 15 m
2026-07-28	Time logged - Support requests	-1 h 15 m	7 h
2026-07-29	Time logged - Bug fixes	-1 h 15 m	5 h 45 m
2026-07-29	Time logged - Site development	-45 m	5 h
2026-07-29	Time logged - Meetings and calls	-2 h	3 h
2026-07-30	Time logged - Admin and planning	-1 h 15 m	1 h 45 m
2026-07-31	Time logged - Bug fixes	-1 h 45 m	0 m
2026-08-01	Hours added for the cycle	40 h	40 h
2026-08-01	Unused hours carried over	3 h 15 m	43 h 15 m
2026-08-04	Time logged - Support requests	-45 m	42 h 30 m
2026-08-04	Time logged - Site development	-1 h 45 m	40 h 45 m
2026-08-04	Time logged - Site development	-1 h 30 m	39 h 15 m
2026-08-06	Time logged - Content updates	-1 h 30 m	37 h 45 m
2026-08-07	Time logged - Content updates	-1 h 30 m	36 h 15 m
2026-08-07	Time logged - Site development	-2 h	34 h 15 m
2026-08-10	Time logged - Site development	-45 m	33 h 30 m
2026-08-10	Time logged - Site development	-1 h 45 m	31 h 45 m
2026-08-10	Time logged - Design work	-1 h 30 m	30 h 15 m
2026-08-11	Time logged - Content updates	-1 h	29 h 15 m
2026-08-12	Pack hours added - Prepaid Pack - 25 h	25 h	54 h 15 m
2026-08-12	Time logged - Admin and planning	-45 m	53 h 30 m
2026-08-13	Time logged - Design work	-45 m	52 h 45 m
2026-08-31	Hours carried over	-7 h 15 m	45 h 30 m
	Closing balance		45 h 30 m