

Hours statement

Studio booking support - Pinecrest Fitness
Billing cycle 2026-08-01 to 2026-08-31

What we did

This period we covered the following. Meeting work took 2 hours (Review meeting with the owner). Content work took 1.75 hours (Wrote product descriptions). Support work took 1.75 hours (Looked into delayed email delivery; Support call about the booking widget). Development work took 1.5 hours (Updated plugins and tested the checkout). Design work took 1.25 hours (Designed a seasonal banner). Bug fix work took 1.25 hours (Resolved a broken contact form). Admin work took 0.5 hours (Billing questions and paperwork).

Date	What happened	Time	Balance
	Opening balance		9 h 30 m
2026-07-01	Time logged - Support requests	-30 m	9 h
2026-07-06	Time logged - Content updates	-30 m	8 h 30 m
2026-07-09	Time logged - Site development	-1 h 45 m	6 h 45 m
2026-07-14	Time logged - Admin and planning	-30 m	6 h 15 m
2026-07-16	Time logged - Design work	-1 h 30 m	4 h 45 m
2026-07-20	Time logged - Support requests	-1 h	3 h 45 m
2026-07-22	Time logged - Meetings and calls	-30 m	3 h 15 m
2026-07-27	Time logged - Bug fixes	-1 h 45 m	1 h 30 m
2026-07-29	Time logged - Bug fixes	-1 h 30 m	0 m
2026-08-01	Hours added for the cycle	10 h	10 h
	Closing balance		10 h